

Student Name: _____



ADULT Application Package

In partnership with



APPLICATION SUBMISSION CHECKLIST (please complete all forms in ink)

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4	<i>EACS Program Requirements</i>	<input type="checkbox"/>
5	<i>Vancouver Island University Application for Admission</i>	<input type="checkbox"/>
	<i>Attach a Letter of Recommendation</i>	<input type="checkbox"/>
	<i>Attach a copy of your most recent secondary school transcript</i>	<input type="checkbox"/>
	<i>Attach a copy of your most updated resume</i>	<input type="checkbox"/>

SUBMIT completed application package to:

Career Teacher
SD63 EACS Program
1649 Mt Newton X Rd
Saanichton BC V8M 1L1

Email: sscheuer@saanichschools.ca

Ph: 250-744-1174

INTERVIEW:

If you are requested for an interview you should prepare by:

- ➡ Arriving 15 minutes early
- ➡ Bring your Social Insurance Card and 2 pieces of ID (birth certificate or passport, care card, driver's license - we are required to photocopy originals)

Note: If you do NOT have a Social Insurance Number yet, apply for one as soon as possible.



Program Overview

Vancouver Island University (VIU) in partnership with Saanich School District offers the Education Assistant and Community Support certificate program. Certified Educational Assistants make a difference in the lives of people with special needs so they can have every opportunity to participate fully in our society, and access education and services that allow them to live to their fullest potential. VIU's Education Assistant and Community Support program will get you ready for a rewarding career working with people of all ages who have mental, physical and emotional challenges.

This educational assistants' certificate program prepares graduates for work in public and private schools, and in community and residential programs for people with disabilities. This program includes both theoretical studies and practical applications for working with people who have disabilities, across the life span. The core and specialty courses provide students with the skills and knowledge to work in schools and community.

In addition to your VIU EACS certificate, students will also earn the following certifications in this program:

- **CPR Level C**
- **Standard First Aid**

Successful completion of this program may lead directly to immediate employment in the Saanich School District. Graduates of this program enter the workforce immediately employable with any school district or within a Community Support program. Graduated students may choose to continue on this educational pathway to other inter-related degree programs.

- Bachelor of Arts in Child & Youth Care;
- Bachelor of Social Work;
- Bachelor of Education; or
- Year 2 Social Service Child & Youth Care Diploma

EACS PROGRAM REQUIREMENTS

Program Requirements

Applicants **must** meet the following requirements in order to be admitted to the Program.


1. Complete application package.
2. **Transportation:** Students will need to travel to and from the Saanichton Learning Centre, 1649 Mount Newton Cross Road and to and from their work placements throughout the Victoria area.
3. **Clothing:** Students are asked to dress professionally for practicum school placements.
4. **Tuition and textbooks:** Students will need to pay for their tuition and textbooks, approximate cost \$3,800 and \$400 respectively. The textbook list will be reviewed at the orientation.
5. Priority will be given to Saanich School District students.
6. Must attend a **mandatory orientation meeting** in January prior to program start.

Five step process for admission to EACS Program

1. Submit completed application package.
2. Interview team will review package and possibly set up an interview.
3. Student will complete an interview.
4. After interview, students may receive a conditional acceptance letter for the program.
5. This will enable:
 - a) Completion of Criminal Record Check
 - b) Application to Financial Aid

Note: Financial Aid application must be completed 6 weeks prior to program start.



 <p>VANCOUVER ISLAND UNIVERSITY</p> <h2 style="text-align: center;">Contract Application for Admission</h2> <p style="text-align: center;">Please complete all sections of this application</p>	OFFICE USE ONLY
	<p>Date Received:</p> <hr/> <p>CPC:</p>

VIU Student Number (for returning Students)	Which Course/Program are you applying to? Education Assistant and Community Support
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Personal Information

Legal First Name (no initials)	Middle Name(s) (no initials)	Last Name
Maiden Name/Previous Name (if applicable)		Preferred Name
Mailing Address		City
Province	Postal Code	Country
Telephone (Primary) ()	Telephone (Other) ()	Email
Date of Birth year month day	Citizenship <input type="checkbox"/> Canadian <input type="checkbox"/> Permanent Resident (documentation required) Country of Citizenship	
Please indicate your gender: <input type="checkbox"/> Female Gender <input type="checkbox"/> Male Gender <input type="checkbox"/> Non-Binary Gender <input type="checkbox"/> Prefer not to answer Are you/Would you say you are: <input type="checkbox"/> Cisgender <input type="checkbox"/> Transgender <input type="checkbox"/> Prefer not to answer		Social Insurance Number (optional)

To Help Us Serve You, Please Answer These Optional Questions

Vancouver Island University is dedicated to supporting Aboriginal students in their efforts to achieve their goals.
 Do you identify yourself as an Aboriginal person of Canada, that is, First Nations, Metis, or Inuit? Yes No I prefer not to answer this question.
 If you identify yourself as an Aboriginal person, are you (please check all that apply) First Nations? (Status, Non-Status, Treaty, Non-Treaty) Metis? Inuit?

Emergency Contact		
Name	Telephone ()	Email

PLEASE READ THE FOLLOWING BEFORE SIGNING
COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION

The personal information on this form is collected under the authority of the University Act (RSBC 1996, ch.468). I understand that VIU will use and maintain the information for the purposes of admission, registration, student support services, research, administration and reporting requirements, alumni and development, administration of the Student Union Health and Dental plan, and other activities related to delivery of programs, courses, events and recreation by VIU. Note that in providing VIU with an email address you acknowledge that VIU may send confidential information about you to this address, consistent with Section 26 of the Freedom of Information and Protection of Privacy Act. VIU's administration calls for creating a digital photo image of each student that is used for purposes of validating the student as a member of the VIU community to gain access to campus services. The personal information will be used to verify the student Personal Education Number (PEN), required by the province of British Columbia, or to assign the PEN to students. The PEN is used to measure participation of the population in the post-secondary sector and for research and evaluation. For individuals admitted to a co-admission program with VIU partner institutions, I understand that all details of my application, studies, and student conduct record will be shared openly between VIU and the partner institution. For individuals granted awards, VIU releases personal information to award donors and provincial funding agencies. In addition, VIU uses the name of the award winners and/or photo images, municipality of residence, VIU program name, and the name or criteria of any award won in marketing materials for the purpose of publicizing VIU students, graduates, and their achievements. Students names and contact information will also be shared with the VIU Students' Union. The use of this information will be in compliance with the Freedom of Information and Protection of Privacy Act. For questions about your personal information use, you may contact VIU's Director, Freedom of Information and Protection of Privacy at 900 Fifth Street, Nanaimo, BC, V9R 5S5, or telephone 250.740.6564.

APPLICANT STATEMENT

I certify that all statements on the application are true and complete. I understand that misrepresentation of this information in any material way may result in cancellation of my admission or registration status. I understand that submission of this application in no way guarantees admission to a program or course, and that admission is subject to meeting Vancouver Island University Program or Course prerequisites and space availability. I agree to abide by the rules and regulations of Vancouver Island University as published in the online official Calendar, and those of the department and program in which I shall be registered, and any changes which may be made while I am a student at the University.

Signature: _____ Date: _____