

www.tsawout.ca OCTOBER 2022



ORANGE SHIRT DAY

On September 30th, the second annual Truth & Reconcilation Day was observed.

The "Praying and Playing" design for this years' shirt was commissioned from Doug Lafortune.

See more on page 05 & 06.

Inside this Issue:

P/02. WSB 50TH ANNIVERSAY EVENT

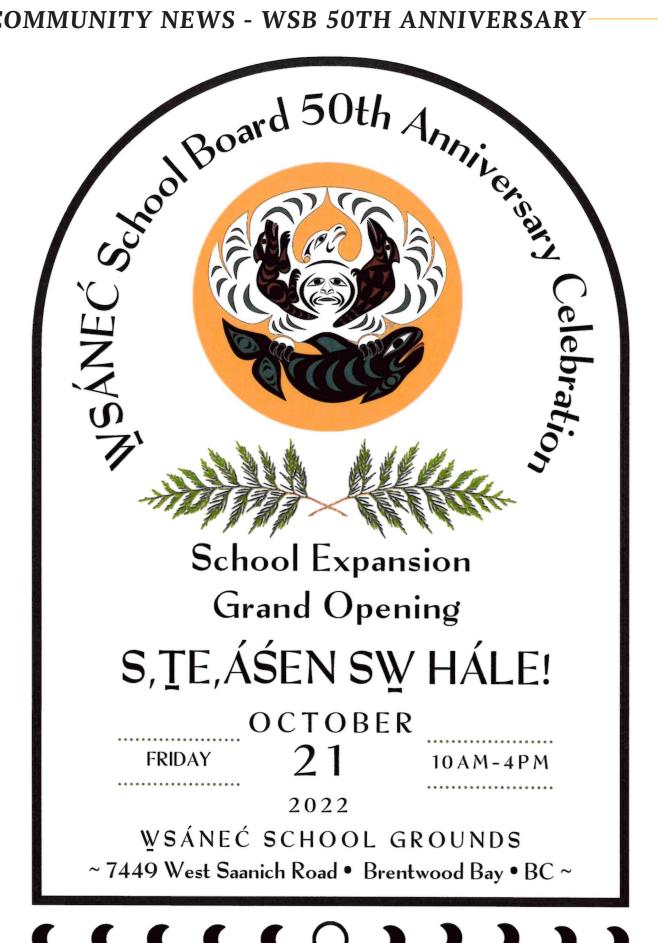
P/03. LANDS NEWS

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2 BILLION TREES PROGRAM - Tsawout Lands Department staff are going to be participating in a Parks Canada project for seed collecting at £ÁU,WELNEW (John Dean Provincial Park) on Friday, October 7, 2022. This project is offering free training on collecting, storing, and propagating trees and shrubs. This training is part of the national 2 Billion Trees program, which aims to propagate and plant 2 billion trees across the country by 2030. This program is aimed at protecting and restoring healthy and diverse forests to mitigate the impacts of climate change and support cultural well-being.

SPECIES AT RISK- Tsawout Lands Department received grant funding from Centre for Indigenous Environmental Resources to run a youth specific Species at Risk educational program. We were successful in our Summer session and are planning to continue throughout the school year with the youth attending the Learning House afterschool program. Part of the Summer session included, planting a pollinator garden, building and placing of various types of endangered bird houses throughout the community and getting the youth out on the land with knowledge keepers to learn about traditional medicines. Thank you to all our participants, knowledge keepers and support staff in helping make this Summer session a success! If you would like to get involved or learn more about this project, please email enviromental@tsawout.ca or phone 250-652-9101.



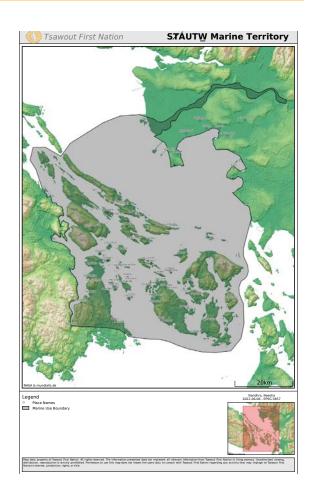


LANDS NEWS

TSAWOUT GIS DATABASE - Tsawout Referrals Coordinator is continuing to build on Tsawout GIS database and is available for community members who want to share their traditional knowledge to be transformed into mapping data.

This data can be used when relating specific areas to traditional land use or areas needing protection from development or the sharing of place-names and its significance.

To schedule an appointment or to learn more information, please email referrals@tsawout.ca or phone 250-652-9101.



ORANGE SHIRT DAY



"PLAYING & PRAYING"- Doug Horne was commissioned to create the Orange Shirt Day design this year.

"The Eagle in this design depicts Creator God, who we can pray to, who will lift our burden and heal our hearts, and in turn we have joy.

P.L.A.Y. an acronym that reminds me not to stay in a state of sadness, loneliness and seriousness. It means: Please Laugh At Yourself! A lot of times as adults we forget to have "relaxation & recreation." We can learn a lot by watching and participating with children at play, as seen in these little ones playing." - Doug Horne

ORANGE SHIRT DAY

Tsawout Assembly of Praise Church received a generous gift over 600 Orange T-Shirts from our friends of Vancouver Chinese Baptist Church. (These are our friends that collaborate with T.L.H. every year for Vacation Bible Summer Camp.)

This gift was shared with many Tsawout families and extended families and friends.

This design was commissioned from First Nation Artist Doug Lafortune from a Dream he had of Kathy Horne and himself. The Dream:

"I sensed that Kathy was very sad, and hurting, her heart was grieving for a missed childhood of not being able to play. I held her hands & I began to pray for her to help that burden lift."

The Eagle in this design depicts Creator God, Who we can pray to, Who will lift our burden & heal our hearts & in turn we have joy. As I awoke I was reminded of an acronym P.L.A.Y. It tells me not to stay in a state of sadness, loneliness and seriousness. It means: Please Laugh At Yourself! A lot of times as adults we forget to have "relaxation and recreation." We can learn a lot by watching and participating with children at play, as seen in these little ones playing.

If anyone asks you about this beautiful design, tell them, "The Overall Theme of this design is PRAYING & PLAYING."









POSITION: LANGUAGE NEST TEACHER HOURS OF WORK: FULL-TIME (35 HOURS/WEEK)

REPORTS TO: EDUCATION MANAGER OR DESIGNATE

SUMMARY: This position assists with the daily operation of the Language Nest Immersion Program, to provide care and guidance to the children, i.e, age appropriate activities to stimulate and develop intellectual, physical, emotional and cultural growth. The goal of this program is to engage Tsawout children and parents/families, so they can begin or continue to learn SENĆOŦEN.

ESSENTIAL JOB FUNCTIONS:

Activity/Initiative Planning, Design & Delivery

- Capacity to work with technology to develop, implement and create age appropriate learning tools.
- Develop and implement daily activities to promote early childhood development; plan, prepare and present the Language Nest according to program components—culture and language, education, health promotion, nutrition, social support and parent/family involvement.
- Facilitate positive behavior; lead activities that include telling or reading stories, teaching songs, demonstrating use of simple musical instruments, preparing and demonstrating the use of craft materials, providing opportunities for creative expression through the art/dramatic play/music/ physical fitness, and taking children on field trips to local points of interest.
- Provide appropriate curriculum, resource materials and activities; develop school readiness in:
 physical well-being and motor development; emotional health and positive approach to new
 experiences; social knowledge and competence; language and cognitive skills; spiritual wellbeing; provide a learning environment that will contribute to their physical, spiritual, emotional,
 intellectual, and social development.
- Guide and assist children in developing proper eating, dressing and toilet habits.
- Speak to the children in a manner that develops self-esteem, mutual respect and vocabulary.
- Prepare and serve nutritious meals and/or snacks for children and parents.
- Arrange room and furniture for lunch and rest periods.
- Keep furniture and equipment clean, and free of any hazardous
- Supervise children at all times and reinforce safety rules to prevent/avoid dangerous situations.
- Coordinate visits with the parents in order to check in with children and their families.
- Provide opportunities the Language Nest parents to have meaningful experiences in planning, developing, operating and evaluating the program; encourage parents to participate in Program activities/initiatives (i.e., Parents SENĆOŦEN Class).
- Supports extended family, particularly elders, in the teaching of and caring for children.
- Establish and maintain collaborative relationships with other community service providers.
- Present a positive, responsive, informed and professional image of the Language Nest when dealing with parents, and community members.
- Communicate with the community via public meetings, community newsletter contributions and/ or other document(s).
- Attend regular staff meetings to discuss progress and issues; discuss progress or issues of children with parents.
- Submit written observations and assist Language Nest Coordinator in maintain child records.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to effectively plan, organize and implement Language Nest activities.
- Excellent verbal and written skills in SENCOTEN.
- Strong interpersonal skills; ability to maintain effective and efficient working relationships with parents, staff and community.

- · Possess a strong interest in children and their families.
- Knowledge of Tsawout First Nation cultural protocols/traditional practices is desirable.
- Knowledge of pertinent local, provincial and federal policies, laws and licensing standards
 related to the Program; ability to interpret and explain pertinent Language Nest-related policies
 and procedures.
- Good judgment and reliable attendance.
- Ability to promote health and safety practices in the Language Nest; coordinate safety and sanitation procedures, first aid and emergency medical procedures.
- Excellent analytical and observational skills.
- Demonstrated ability to use software applications including preferably MS Office (i.e., MS Word, Excel and email) to enter, manipulate and retrieve data, and create spreadsheets and reports.
- Willingness to learn technical skills to support curriculum development.

TRAINING AND/OR EDUCATION:

- Proficient in SENCOTEN, along with teaching experience and education, and cultural knowledge
- Valid BC College of Teacher's Language Certificate
- Valid First Aid Certification
- Knowledge and understanding of the issues that affect TFN families, children and community members.
- Valid driver's license, class 4 preferred, not necessary but would be an asset
- Team approach with excellent interpersonal skills with parents, community members, staff, and building personnel
- Responsible and accountable with respect to the teaching profession

A criminal record check will be required as a condition of employment.

DEADLINE: OPEN UNTIL FILLED

Submit cover letter, resume and 3 references to:

Ellie Bartleman, Education Manager Tsawout First Nation 7728 Tetayut Rd., Saanichton, BC V8M 2E4 educationmanager@tsawout.ca

Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal Ancestry.



POSITION: HEAD START COORDINATOR HOURS: 35 HOURS/WEEK (MON. – FRI.) TERM: FULL-TIME, PERMANENT

POSITION SUMMARY:

The Tsawout First Nation located on southern Vancouver Island is pleased to invite qualified applicants to apply to the position of **Head Start Coordinator**.

Reporting to the Education Manager, the **Head Start Coordinator** develops, plans, coordinates and implements the required components of the Head Start program. This position plays an important role to promote the early childhood stages of growth and development of the preschool children within the Tsawout First Nation. The **Head Start Coordinator** also supervises employees within the Head Start program.

The successful applicant will have significant and proven skills and abilities creating and coordinating the development of program goals, objectives, curriculum, budgets and work plans. Additionally, respect for and working knowledge of the WSÁNEĆ culture and SENĆOŦEN language is a requirement for this position.

Education and Experience

- Diploma or certificate in Early Childhood Education; and
- Minimum 3 years' experience working in a daycare or other ECE environment;
- Minimum of 1 years' experience managing, directing and leading employees, and liaising with various regulatory agencies;
- Experience developing, interpreting and monitoring budgets and statistics;
- Experience planning and implementing programs and achieving outcomes;
- Experience creating and preparing a variety of written reports, proposals, spreadsheets, presentations, replies to inquiries and other documentation in accordance with organization directives and/or regulatory quidelines;
- Experience utilizing Strength-based client centered planning and home visitation theory and skills;
- Clean criminal record check with Vulnerable Sector required;
- Valid standard first aid and CPR certificate;
- Valid Food Safe certificate is required:
- Proof of a positive tuberculosis (TB) test and proof if immunizations are required;
- Class 5 driver's license, reliable vehicle and a clean driver's abstract is required...

DUTIES AND RESPONSIBILITIES

- Plans, develops, and supervises program components/curriculum and delivers program deliverables as required by the Education Manager;
- Creates and coordinates the development of program goals, objectives, budgets and work plans;
- Controls expenditures of the program within budget parameters;
- Ensures monthly evaluations are conducted on various program activities and prepares monthly reports regarding program statistics;
- Demonstrates appropriate and effective teaching strategies which will support the learning of children involved in the program;
- Informs parents on program goals, objectives, programs and activities; and shares the vision, and educational philosophy of the program;
- Monitors daily program attendance and maintains individual files and reports on each child;
- Plans and implements activities/interventions for each family/child including referrals to specialized services;
- Conducts home visits to build, strengthen and support relationships with children and their families;
- Keeps records regarding access to provincial services and wait lists;
- Facilitates and assists with the delivery of the SENĆOŦEN language and WSÁNEĆ cultural values.
- Maintains a safe learning environment in the work area, fieldtrips or other school-sponsored activities:
- Orders instructional equipment and supplies for classroom use and maintains an inventory when required;

- Resolves conflict with program participants or parents;
- Develops, implements, or facilitates education related workshops or information sessions for families;
- Promotes community wellness and acts as a liaison for the specialty services for the community;
- Executes human resource related initiatives for supervised staff including staff selection, setting strategies and objectives, prioritizing work, ensuring proper training, completing annual performance plans, encouraging employee professional development, discipline, and resolution of labour relations issues:
- Monitors areas of responsibility for opportunities for improvement and innovation and works proactively to implement these;
- Attends departmental meetings and events as required;
- Participates in relevant training and workshops identified by the Education Manager to enhance program services:
- Ensures that service quality standards are maintained and consistently delivered in all areas of responsibility;
- Develops effective working relationships with clients, families and co-workers by assisting in the resolution of issues and complaints and refers them to the Education Manager when required;
- Maintains strict confidentiality and exercises sound judgment and discretion when dealing with sensitive issues;
- Presents a professional, positive and helpful attitude at all times when interacting with children, families, community and co-workers;
- Presents a clean and professionally dressed appearance while conducting business, in or outside the
 office:
- Promotes a safe work place; ensures that all established safety, sanitation and hygiene procedures are followed;
- Carries out other duties essential to the position as directed by the Education Manager

Knowledge, Skills and Abilities

- Thorough knowledge of activities/interventions to enhance child development;
- Thorough knowledge of budgets and program administration;
- Advanced interpersonal and organizational skills and extremely detail-oriented;
- Advanced verbal and written communication skills;
- Advanced computer skills in Word, Excel, Outlook, Publisher, PowerPoint etc.;
- Ability to provide, obtain or follow clear, concise and accurate information orally and in writing (including spelling, grammar, context and structure);
- Ability to connect and build relationships with children in a positive way to encourage engagement and participation and have fun;
- Ability to establish and maintain respectful, cooperative and productive working relationships with a variety
 of individuals, including parents, co-workers and community agencies, to complete work assignments;
- Ability to work independently with limited direction, act on own initiative, set own priorities and meet tight, changing or concurrent deadlines;
- Ability to deal effectively and efficiently with occasionally aggressive or demanding individuals to provide or obtain information to clarify or resolve issues;
- Ability to following safe work procedures;
- Strong work ethic including the ability to take initiative; to attend work on a regular and consistent basis, and to demonstrate a collaborative approach to problem solving

The Head Start Coordinator is considered a position of trust; therefore, a Criminal Record check will be conducted on the proposed employee.

Please email resume and cover letter, including salary expectations to Ellie Bartleman at educationmanager@tsawout.ca.

The successful applicant must provide proof of having received two doses of a COVID 19 vaccination.

Position is open until filled.

Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal Ancestry.

Assignment/Acting/Term Opportunity (approximately 5 months)

Coastal BC Field Unit - Gulf Islands National Park Reserve

Interpretation Officer/Coordinator II (PM 02)

2022-CAP-CBC-IA-255

Work Location: Sidney, BC

Tenure: February 2nd to June 19th, 2023 Language Requirement: English Essential

Closing Date: 11:59PM, Pacific Time - Sunday October 16th, 2022

WHO CAN APPLY: Parks Canada employees who work for the Coastal B.C. Field Unit.

Intent of the Process: To fill one position until June 19th, 2023 on a temporary/term basis with the possibility of extension.

Details:

As Interpretation Officer/Coordinator II at Gulf Islands National Park Reserve, you will play a key role in the planning, coordination, delivery, and evaluation of a variety of personal and non-personal interpretation programs and activities for the 2023 season. In your work, you will frequently collaborate with the interpretation and visitor experience team, other departments, partners and stakeholders, and Indigenous groups.

In this role, you will develop and deliver interpretive programming to be used in various locations throughout GINPR, oversee the development and delivery of partnered interpretive programming at the Shaw Centre for the Salish Sea (SCSS), and work with Indigenous partners to develop and co-present interpretive programming at SMONEĆTEN campground. You will also provide support for other interpretive events and programs, such as Learn-to Camp. You may be required to work on a range of online interpretation initiatives. You will oversee/mentor the work of 2-3 students from May to August.

You will be required to work a variable shift schedule, including weekends and statutory holidays, during the summer season. Outside of the peak summer season, you will be required work on a variety of projects, which may include program evaluation and reporting, social media content development, and non-personal media development (e.g., brochures, web content, signage).

HOW TO APPLY:

If you are interested in this Assignment/Acting/Term opportunity, please send your application via email to rhugcbcotiere-coastalbcfuhr@pc.gc.ca by 11:59PM, Pacific Time – Sunday October 16th, 2022. Please be sure to include the following in your application:

- · A clear outline of how you meet the qualifications (maximum 1000 words),
- · Your resume, and
- At least 2 recent work related references who can speak to the experience outlined in your application), including at least one current or former manager or supervisor.

Please note that applicants must have their manager's approval in order to undertake acting or assignment at level positions.

ASSESSMENT DETAILS:

Applicants will be evaluated against the following criteria. Your application must include a detailed outline of how you meet each of the following Education and Experience factors:

Essential Qualifications:

Education:

A minimum of 2 years of post-secondary education or an acceptable combination of education, training, experience, or traditional knowledge related to the position.

Experience:

- A minimum of approximately 12 months (or 2 operating seasons) in the following:
- Experience in the development and/or delivery of interpretive programs to a wide range of audiences using a variety of presentation techniques;
- Experience in oversight and/or mentoring of staff or students;
- Experience in developing and/or delivering interpretive training programs to staff, students and/or volunteers.

Additional Experience:

- Experience in working with Indigenous groups or individuals in the development and /or delivery of interpretive programs and/or events;
- Experience in working with stakeholders and/or partners in the development and delivery of interpretive programs and/or events.

Reference checks will also be conducted to assess experience and the following personal suitability factors*:

- Judgement
- · Makes things happen
- · Personally connects with people
- Creativity and innovation

*Note: References must include at least one current or recent manager or supervisor.

Important Notes: Applicants must clearly demonstrate in their application how they meet the Education and Experience qualifications. Applicants must use each factor as a header then describe how they meet these factors by providing concrete examples and indicating where and when the experience was acquired. Please note that it is not sufficient to only state that these factors are met or to provide a listing of current or past responsibilities. Failure to clearly demonstrate how you meet the screening factors may result in the rejection of your application. Normally, applicants will not be solicited for incomplete or possible missing information.

No formal interviews will be administered for this selection process. The right fit selection will be based on the written experience factors and reference checks.

Please note that this position requires the successful candidate to be able to report to work in Sidney, B.C. A hybrid work model may be considered but this is not a fully remote work opportunity. The successful employee will also be responsible for their own travel and accommodations if living outside of the location of the position.

Parks Canada has an Accommodation Policy and will provide assessment accommodation during the selection process for persons with disabilities. If you have any health or physical limitations which may adversely affect your performance during any phase of the selection process, please advise us in order that we may make appropriate arrangements.

General Inquiries:

Patrick McDermott, Interpretation Coordinator – patrick.mcdermott@pc.gc.ca Darcy Gray, Visitor Experience Manager - darcy.gray@pc.gc.ca or (250) 654-4029

NOTICE TO ALL CLIENTS ON INCOME ASSISTANCE

<u>Please ensure that declarations and all supporting documents are in by the 15th of every month.</u> All declarations require applicant signature and, if applicable, it <u>must</u> include spouse signature, job search form, hydro and phone bill (if eligible), most recent paystubs and bank statements, if required.

** NO DECLARATION (paystubs, job search) = NO CHEQUE **

<u>Cheque issue is the last Wednesday of every month.</u> Cheques are available for pick up between 9 am to noon and 1 pm to 4 pm. No calls are taken on cheque day and no one can pick up someone else's S/A cheque unless that person is seriously ill, has mobility barriers or other extenuating circumstances.

Clients who submit their documents AFTER the deadline date can pick up their cheque on the following Friday.

Clients who need to update their file or apply for S/A need to book an appointment between Tues. to Thurs.

NOTICE TO ALL EMPLOYABLE CLIENTS

It is <u>MANDATORY</u> that all employable people seek employment. According to Social Development Policy 2.2: Termination of Benefits – Refusal or abandonment of employment opportunities, refusal to participate in an appropriate training or education opportunity or rehabilitation program will result in Social Development closing your file.

Failure to show any effort in seeking employment or education opportunities such as job searching, employment workshops or upgrading - will result with your SA file being closed. Whenever a decision is made to terminate client benefits, the client has a right to appeal the decision to Aboriginal Affairs and Northern Development Canada by picking up an administrative review form from Social Development. Thank you.

Tsawout Social Development (SD) - Income Assistance Application Process

<u>STEP 1</u> – OBTAIN APPLICATION FROM TSAWOUT RECEPTION TO MAKE AN APPOINTMENT.

NO APPOINTMENTS WILL BE MADE A WEEK PRIOR TO OR DURING THE WEEK OF CHEQUE ISSUE.

- Complete Social Assistance Application Package
- Identification Adults 2 each (1 must be a photo)
- Identification Children 1 each
- Verification of Income 60 day bank statements, pay stubs, 2 most recent pay stubs, El Income and Spousal Support
- Utility Bills BC Hydro, phone bill, gas or oil bill
- Tenancy Agreement Tsawout Social Housing, CMHC documents or mortgage documents
- Privately Owned Homes proof of ownership documentation
- Tax Forms Canada Child Benefit, Notice of Assessment
- · Other Supporting Documents

STEP 2 - INTAKE APPOINTMENT

- Bring all supporting documents to your appointment
- If you have a spouse, he/she needs to be present to sign all documentation
- Employable clients are required to discuss a plan to obtain employment or have an education plan to attain further skills that will help you gain employment.
- If you are unable to seek employment, the worker will need a
 medical note that will temporarily excuse you from seeking
 employment or until you are eligible to apply for PPMB
 (Person wil Persistent Multiple Barriers) or PWD (Person with
 Disability) designation.

STEP 3 - PROCESSING

- Allow up to 5-7 business days for application approval.
- Worker will notify you of your eligibility for Income Assistance.
- We understand that you are in need of help and your matters are important to us. We are doing due diligence to ensure that the process is completed in a timely mannter. We appreciate your patience.

STEP 4 - YOU HAVE BEEN CONTACTED TO INFORM YOU OF YOUR ELIBILITY STATUS

- Approved Applicants Will now have the responsibility to assure that all documentation (Declaration, utility bills, pay stubs, job search or any other required documents) is submitted by the 15th of each month to ensure they receive their entitlement on time. ALL clients have a responsibility.
- Ineligible Applicants Varies on the situation.
- Will have an opportunity to gather missing or additional supporting documents.
- If you are eligible for El or in receipt of El, you will not be eligible for Income Assistance.
- You have earned income that is more than what you are eligible to receive, then you have to wait 30 days to reapply.
- If applicant does not agree with the decision, the applicant can appeal the decision – Inquire about this process with the Social Development Worker.
- ** Thank you for reviewing this information. It helps the review and assessment process. Social Development can be contacted at 250-652-9101 (ext. 306).

SEPTEMBER - GARBAGE, COMPOST & RECYCLING

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Compost (Bi-weekly) If your garbage is missed or not picked up, call BFI directly at 250-652-4414. **Compost (Bi-weekly)** If your compost is missed or not picked up, call Refuse at 250-381-6007. If called the same day or early the next day, it is possible to have it picked up the same week if they are in the area and they will ask you to have it at the end of the driveway by 7 am on whichever date they advise. If not, it will have to wait until the next regular pick-up date.

Recycle (Bi-weekly) If your recycle is missed or not picked up, call Emterra at 250-385-4399. Call by 11:00 am the next day and they can probably do a pick-up. If any later, it would have to wait until the next pick-up date.

Reminder that the Heavy Garbage Program has ended. Please do not leave heavy garbage on the side of the road. We continue to clean up the dumpsite on Longhouse Road from the previous years programs. Please discard your heavy garbage at local metal recycle or Hartland landfill.

FULL YEAR RECYCLING SCHEDULE

Recycling Schedule 7728 Tetayut Rd, Saanichton



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Visit <u>crd.recollect.net</u> to print this again.
For collection information please contact Emterra Environmental at 250.385.4399 or <u>crdbluebox@emterra.ca</u>.

Visit <u>crd.bc.ca/bluebox</u> for detailed information about program.

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